

Personal Income Tax Preparer Job Posting – January 2024

KWB Chartered Professional Accountants is looking for an individual to assist us during the upcoming tax season. This position will be required starting in mid March until April 30th. The ideal candidate would have an accounting background and experience completing personal tax returns.

We use cloud based tax software, iFirm tax, and you should be able to use your previous experience and knowledge to organize and enter tax information, complete various tax forms and schedules and communicate with clients to gather the required information.

To provide the most up to date experience, we operate in a fully digital environment which creates a very efficient workflow and allows us to focus on return preparation and planning.

As an ideal candidate you will have prepared numerous personal tax returns over the past 2 years. You are an effective and professional communicator both verbally and written. You are able to work professionally with fellow employees and clients during a busy time of year. Experience using cloud or desktop based tax software is required and experience with iFirm tax or Taxprep is an asset.

KWB was established over 25 years ago and we are well positioned in today's industry. However, we are not sitting back and relying on past successes. We are rapidly growing in the world of real-time accounting and business coaching. We offer an excellent lifestyle choice because we don't believe in excessive overtime. We also provide flexible hours, free parking right outside your office, and an amazing staff lounge and fitness room. For more information on KWB and the many people who work there, please go to <http://www.kwblp.com/>

If this describes you and you are interested in working with us during the busy and exciting tax season, please apply to careers@kwblp.com.